

HYTHE AND DIBDEN COMMUNITY ASSOCIATION

Minutes of the Meeting of the Executive Committee held on Thursday  
21 March at the Community Centre at 8.00 p.m.

PRESENT:

65  
Mr. S. S. Wade, Chairman ✓  
Mr. G. J. Parkes, Vice Chairman ✓  
Mr. K. S. Batchelor, Treasurer ✓  
Mrs. J. A. Wallace, Secretary ✓  
Mrs. H. Hunter, Social Committee ✓  
Mrs. Y. Parkes, Catering Supervisor ✓  
Mr. D. Grant, Maintenance Officer ✓  
Mr. G. Fenna, Publicity Officer (not notified) ✓

APOLOGIES:

Mr. R. L. White, Editor Community News ✓

19/85

NEW FOREST DISTRICT COUNCIL - LOCAL PRESENCE

ACTION

The drawings for the hatchway into Room D.1 have been received and are being vetted. Subject to approval by the Fire Officer this will be installed.

The phones have been reinstalled.

It was foreseen that there might be security problems if the office is to be open outside Centre opening hours. It was suggested that an outside bell be fitted to ring inside the Centre, and the Community Association would bear the cost of installation.

20/85

COMMUNITY NEWS

The March/April edition of the News has been produced.

21/85

BOOKINGS

It was made clear that all cancellation of bookings must be in writing in future.

22/85

FOOTPATH

The fence and gates have now been installed.

23/85

LEASE

The Lease has been passed by the Solicitor and has been signed.

24/85

ANNUAL GENERAL MEETING

There was criticism of the way the annual general meeting was organised from several quarters. This was accepted.

It was agreed that our Constitution must be tightened up and this will be done

A G.M. (Contd)

Election of Officers

Mr. Wade was re-elected Chairman  
Mr. Parkes was re-elected Vice Chairman  
Mr. Batchelor was elected Treasurer  
Mrs. Wallace was re-elected Secretary  
Mr. Fenna was elected Publicity Officer

25/85 ROOM 'C'

The shelving has now been put up in Room 'C' and has proved to be a great improvement. It is hoped that some shelving will be put in Room 'E' as soon as possible.

26/85 FUTURE MEETINGS

The date of the future meetings has been changed to the third Tuesday in the month, to accommodate all Committee members.

27/85 CHAIRMAN'S REPORT

We have received an invitation to the official opening of Ewart Court; Mr. Wade and Mrs. Hunter will attend.

Mr. Wade said that it would be beneficial if we could set up a Centre Users Group with a representative from all groups who use the Centre. A letter is to be sent to all groups suggesting an initial meeting on Thursday 16 May 1985

JAW

29/85 TREASURER'S REPORT

Mr. Batchelor said that he is not yet in possession of all the facts, but in round figures we have a cash balance of £2,700 as of this date. After studying all the figures he reported an overall profit of £30 over the past year in actual cash, though this figure included an amount £1500 spent on capital items. It was agreed that we have done very well to break even in our first 9 months of operation and it is hoped in the coming year that we will have a turnover in excess.

Mr. Batchelor asked if anybody had any problems but there were none.

Our recurring expenses are in the region of £6000 p.a. It was agreed that we should apply to the District Council for charitable rates status.

A discussion was held on whether we need to increase our hiring rates and the Treasurer said that the Users Committee should be consulted on this when it has been set up.

Treasurer's Report (Contd)

Mr. Batchelor thought the electricity charge was rather high and wondered if it would be worth while trying to negotiate a special tariff. It was agreed that it would not be worth while just yet.

30/85

SECRETARY'S REPORT

Mrs. Wallace reported that date had been set for a meeting of all the office helpers. One of the matters to be brought up would be whether a representative would be useful on the Executive Committee.

Mr. Grant said he would try to arrange a similar meeting of the Wardens, if possible.

31/85

SOCIAL COMMITTEE CHAIRMAN'S REPORT

Mrs. Hunter raised the matter of publicity. There was some question that Mr. Fenna has resigned, but it has since been established that he has not. There is now a tray for the Publicity Officer and he is to be kept informed about future meetings of the Executive Committee etc.

Community Market - posters ready for distribution.

Craft Fayre - not many answers as yet. We may have to cancel this event if not enough support.

Car Boot Sale - this event has been organised and the posters are ready.

Future events - Car Boot Sale 7 September  
Community Market - 5 October  
Jumble Sale - 2 November  
Community Picnic and Sports 23 June  
Treasure Hunt - 8 September

A Talent Show was suggested to be organised by Mr. H. Cornelius. It was also suggested that a party be organised at Christmas for all Centre helpers.

The next meeting of the Social Committee has been set for 25 March to discuss the Carnival Float.

32/85

CANTEEN REPORT

We seem to be paying our way and there seems to be a good profit, at least on paper. The canteen and cleaning supplies must be booked separately so that we can get a realistic idea on profits.

33/85 MAINTENANCE COMMITTEE REPORT

Mr. Grant reported that the Maintenance Committee had a well-attended meeting recently. A list of jobs to be done had been produced with nearly 40 items outstanding, and the various jobs were discussed to bring new members of the Committee up-to-date. Work would be starting on some of these jobs week ending 23-24 March.

The subject of sound-proofing Wilson Hall was discussed. The general impression was that any sound-proofing would possibly be rather expensive and not very effective. In view of the proximity of the new financial year we wish to estimate our overall position before committing money to any acoustic improvements. In the meantime costs of such improvements are being assembled.

34/85 CLEANER'S SALARY

The question of the salary paid to our Cleaner was raised but it was the majority feeling of the Committee that it should not be increased at this time.

The date of the next meeting of the Executive Committee is Tuesday 16 April at 8.0 p.m. at the Community Centre.

There being no other the business the meeting closed at 11.00 p.m.