

HYTHE AND DIBDEN COMMUNITY ASSOCIATION

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD ON TUESDAY 18th JUNE  
1985 AT THE COMMUNITY CENTRE AT 8.00 p.m.

PRESENT Mr. S. S. Wade, Chairman.  
Mr. G. J. Parkes, Vice Chairman.  
Mr. K. S. Batchelor, Treasurer.  
Mrs. H. Hunter, Social Committee.  
Mrs. Y. M. Parkes, Catering Supervisor.  
Mr. G. Fenna, Publicity Officer.

60/85 N. F. D. C. - LOCAL PRESENCE

ACTION

Nothing to report.

61/85 COMMUNITY NEWS

The delayed edition; No 45 for June 1985, has now been printed. There were no problems with the printing.

62/85 BOOKINGS

The initial problems with the forward planning file have been overcome. An amended booking form was presented by Mr. Parkes which should allow for a quicker confirmation or rejection of bookings and a greater participation of the office staff in the system.

63/85 FCOTTATH

We are still awaiting action from the County Council for remedial work.

64/85 STORAGE ROOMS C & E

Further supplies of shelving have been arranged and should be delivered in the near future.

65/85 TREASURER'S REPORT

Mr. Batchelor reported that we have been informed that for rating purposes we are zero rated.  
The Current Account stands at approximately £1736 and the Deposit Account still stands at £2000 and not £3000 as erroneously reported last month.  
We have one outstanding bill; that of £41 due for the telephone.  
It was agreed that £1000 would be transferred from the current to deposit accounts as soon as possible and a further £500 if it was deemed practical

K. B.

66/85 SECRETARY'S REPORT

We have received our copy of the Local Presence Licence Document from the N. F. D. C. Confirmation of our receipt has to be written.

G. P.

It was agreed that all such deeds, documents etc. would in future be kept in the safe. We have been invited to provide information about our Association for insertion in the Totton and Waterside Adult and Community Education enrolment brochure for September. Although we are past the dead-line we will do so.

G. P.

67/85

SOCIAL COMMITTEE REPORT

Mrs. Hunter reported on all aspects of the Social Committee's activities. For further details see the Social Committee's minutes.

It was reported by Mr. Batchelor that our insurance covered all people of all ages travelling on a carnival float. The only action possibly not covered was if the lorry had to perform an emergency stop because of a dog etc. In this case we should be covered by the lorry owner's own insurance. It was felt that as the lorry would only be travelling at 2 to 3 m.p.h. this did not seem to constitute a real problem.

68/85

CANTEEN REPORT

May 1985

Takings	£321.90
Stock Sold	<u>£156.60</u>
Profit	£165.30

After initial safety problems with the plug on one of the loan kettles they are working adequately but Mrs. Parkes felt that we require one new 3 pint automatic kettle and a kettle/urn of perhaps 6 - 8 pint size. It was agreed that we would purchase a new kettle and investigate the availability of a larger type. One of our original kettles would be repaired and kept as a back-up.

69/85

MAINTENANCE COMMITTEE REPORT

In the absence of Mr. Grant due to his being away on a course there was no formal report.

However, Mr. Fenna has arranged for a cubic metre of readymix concrete to be delivered on Saturday, 29th June at a cost of £25 and Messrs Wade, Parkes and Fenna will lay the new ramp to the front door. Access to the Centre will be via Hall 2 fire-door for the weekend.

70/85

TABLES

Nothing further.

71/85

PUBLICITY

Mr. Fenna reported that advertising was progressing well and that he requires at least 30 copies of each poster for full circulation.

72/85

GARDEN

Work parties have been in action twice in the last month and the garden is looking fine with new bedding plants and very few weeds. It was noted that 3 of the beech hedging plants will require replacement in the autumn. The levelling of the top garden plot is progressing but the removal of the excess width of the early path, in order to plant a Berberis hedge, is causing delays.

73/85

OFFICE REPRESENTATIVES REPORT

In the absence of Mrs. Coles there was no formal report.

74/85

ANY OTHER BUSINESS

a, Sign Posting

Nothing Further

b, Scrubber/Polisher

Progressing

c, Misuse of the Centre

At the last meeting Mr White raised the point of non members using regular group facilities. Mrs. Harfield was seen and any allegations were proved to be false. She keeps full records of her members and their Centre membership numbers. It is recognised that certain groups may not be meeting our membership requirements and action is in hand to ensure that after the current year this cannot happen again.

d, Street lighting

The external street light has been mended by the Council.

e, Wall lighting in Hall 1

It has been suggested that wall lighting in Hall 1 might be a means of "softening" the lighting for social events. It was decided to look into this and other methods such as coloured covers on the fluorescent tubes or candles in bottle holders etc. A visit to see the wall lighting at the Sailing Club was arranged to see how they have coped in a similar building.

f, User's Group Meeting

The next User's Group Meeting will be held on Thursday 19th September at 8 p.m. in Hall 2.

There being no other business the meeting closed at 10.30 p.m.