

HYTHE AND DIBDEN COMMUNITY ASSOCIATION

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD ON
TUESDAY 16th JULY 1985 AT THE COMMUNITY CENTRE.

PRESENT Mr. S. S. Wade, Chairman.
Mr. G. J. Parkes, Vice Chairman.
Mr. K. S. Batchelor, Treasurer.
Mr. G. Fenna, Publicity Officer.
Mrs. C. Coles, Office Representative.
Mrs. H. Hunter, Social Committee Chairman.
Mrs. Y. M. Parkes, Catering Supervisor.
Mr. D. Grant, Maintenance Committee Chairman.

74/85 RESIGNATION OF THE SECRETARY

Mrs. J. Wallace tendered her resignation in writing to the Chairman. She felt that the Association had changed since the A. G. M. and that she could no longer feel comfortable working for it. Mr. Wade professed his regrets at losing someone who had been with the Association for so long but understood her feelings. It was unanimously decided to write a letter of appreciation to Mrs. Wallace and that it should be accompanied by a parting gift. Mrs. Hunter agreed to look into the choice and an approximate value of £20 was agreed to.

Until a replacement Secretary could be found Mrs. Coles volunteered to organise the office rota.

75/85 DAY WARDEN

The employment of a part-time Day Warden to ensure continuity and liaison between the office staff was discussed. It was decided that we would employ someone to organise the day to day running of the office and to act as the contact between the office helpers. It was felt that this would ensure an even standard of knowledge between the helpers and provide a contact for them in case of problems. A full job description is to be drawn up by Mr. Wade who would also advertise the vacancy in the Centre and the local press. The Warden would be expected to attend at the Centre for three hours a day during the week of which one hour must be between 12 and 1 o'clock. The salary is to be the same as the cleaner. This, at present, is £21.50p per week.

76/85

BOOKINGS

Mr. Parkes reported that Centre bookings are holding at a fairly even level but that they will drop over the holiday period. Indications are that they will increase in September due to applications for two new regular keep fit groups to use the Centre. We have 30 regular groups hiring accomodation at the Centre at present.

77/85

TREASURER'S REPORT

Mr. Batchelor reported that £1500 had been transferred from our current account to our deposit account.

C. A. £989.98 D. A. approx £3500

We have outstanding bills at present for Electricity, Gas and Parish Hall hire amounting to £254.78.

78/85

SECRETARIES REPORT

No report possible.

79/85

SOCIAL COMMITTEE REPORT

Mrs. Hunter reported on the Disco, Tea Dance and on future projects. Full details are available in the Social Committee Minutes.

80/85

CANTEEN COMMITTEE REPORT

June 1985

Takings	£267.59
Stock sold	<u>£156.60</u>
Profit	£103.26

Mrs. Parkes reported that two kettles had been purchased (3 pint & 6 pint) and were both working well after initial problems with a faulty lead. Mr. Batchelor has agreed to repair one of our old kettles to provide a spare. With the advent of fine weather tables and chairs had been tried outside and had been successful. It was decided to buy three sets of patio type furniture with umbrellas to brighten up the front of the Centre. Mr. Batchelor offered to look around and identify the cheapest source.

It was also proposed by Mrs. Parkes that if a suitable Ice Cream Conservator or Freezer could be found it would be a usefull adjunct in the kitchen especially in the summer. It was agreed that this was a good idea and an eye would be kept open for something suitable.

81/85

MAINTENANCE COMMITTEE REPORT

The new ramp to the front door has been laid by Messrs Wade and Parkes and has made access much better for all Centre users.

Representation has been made by the N.F.D.C. about the provision of the front door bell and internal "alarm" bell. It was agreed to provide both as soon as possible. The garden is a picture at present and we have been complimented by many people. The credit for this must go to Mrs. S. Barton and her helpers who not only have created the garden but have also raised all the funds necessary. An approach has been made by the local scouts to look after part of the garden for their Community Care and Smallholding badges. Mrs. Barton is looking into this.

82/85

OFFICE

The office meeting due to be held was not possible due to the resignation of the Secretary. It was decided to hold the next meeting after the appointment of the Day Warden.

83/85

CLEANING

Mr Grant reported that S. T. C. have a scrubber/polisher that we could have for nothing but it requires some repairs. He said that he would look into this.

84/85

WALL LIGHTING IN HALL 1

The visit to the Yacht Club took place. As Hall 1 is likely to be in use for at least the next 10 years it was decided that extra lighting would help to soften the lighting in the hall during social functions and would be an investment. The cost of this to be investigated. It was also pointed out that lighting alone would not solve the problem of the hall's appearance but that the change of decor and provision of plants, candles etc would also be necessary.

85/85

ANY OTHER BUSINESS

a, Photo Copier

The Dibden Purlieu Community Association have been offered a photo copier and have asked us if we would be willing to keep it at the Centre and run it for them. This was agreed to with the proviso that the running costs would have to be looked into and apportioned between the two Associations.

There being no further business the meeting closed at 10.05p.m.

The next meeting will be held at the Community Centre on Tuesday 24th September at 8.00p.m.