

MINUTES OF EXECUTIVE MEETING HELD ON  
8TH APRIL 1997

PRESENT: Graham Parkes (Chairman), Robin Lansley

APOLOGIES: Received from Eileen Bateman

With only 2 members present it was not appropriate to discuss the formal agenda.

The following items were discussed informally.

1. Dates for the coming year were agreed and listed.

2. Lottery - it was essential to present a professional bid and the following points were made.

1. History of the community Association

2. Need for building renewal.

3. Business viability - Kitchen facilities, polling station.

4. Full detailed accounts over last 5 years.

5. Pricing structure for room hire.

6. Percentage of use- revenue utilisation.

7. Self-help maintenance and decoration.

8. New building costing - working figures for design and build.

It is essential that all possible presentation skills are utilised.